

# UK Open Learning Order Form

First Name	Surname
Address	Address
Town/ City	County
Post Code	Telephone
Email	Fax
Signed  By signing this order form you will be accepting our terms and conditions	Date

## Payment Details

- I enclose my cheque for the the full amount (made payable to UK Open Learning Ltd).
- Please charge my Debit/ Credit Card in monthly instalments. (see instalment plan)
- I have enclosed a cheque for my deposit and wish to pay the balance from my card.

## Credit/ Debit Card Details

Card Type:   MasterCard      Visa      Switch      Delta      Solo

Card Number: \_\_\_\_\_

Security Pin (last 3 numbers on the back of your card) \_\_\_\_\_

Validity:   Valid from:\_\_\_\_\_   Expiry date:\_\_\_\_\_   Issue (Switch only):\_\_\_\_\_

All major cards accepted.

**We cannot process and orders without a deposit or a telephone number.**

Please make cheques payable to UK Open Learning Ltd and send to:

UK Open Learning Ltd, 17 Aikbank Road, Whitehaven, Cumbria, CA28 6LJ

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COURSE TITLE (EXAMPLE BELOW)	CODE	COST IF PAYING IN FULL INCLUDES DISCOUNT	INSTALMENT PLAN (SEE PRICE LIST)	TOTAL COST
Business Management	A1	£ 257.00	5 Months at £47.50	£285.00
			Postage and Packing add to deposit or total price	£
			<b>Total Due</b>	<b>£</b>

## **Shipping**

UK Mainland £6.95

Scottish Islands and Offshore Islands £9.95

Scottish Highlands and Grampian £9.95

Northern Ireland £9.95

Scilly Isles £9.95

Isle of Man £9.95

Europe £40.00

Rest of the World £70.00

## **Terms and Conditions**

In the unlikely event you are unhappy with and of our paper based courses you may return it within 7 days from the day of delivery for a full refund less an administration charge.

If you have purchased a CD-ROM and broken the seal then we cannot offer a refund unless the product is faulty.

Special offers only apply if you pay in full for your course.

All prices include VAT

If you would like us to invoice your company we will require a purchase order number.

Please note if you are paying in instalments and you miss a payment your support is suspended and the registration with the awarding body is cancelled until the full amount of your course is paid for.